

**Appendix E****Suggested Preventative and Recurring Maintenance**

<b>Location</b>	<b>Maintenance Type: Preventative (PM) or Recurring (RM)</b>	<b>Description of Task</b>
4482 Northwest Trading Post	PM	Inspect, clean and adjust sump pump
4482 Northwest Trading Post	PM	Inspect and clean gutters
4482 Northwest Trading Post	PM	Inspect and secure all roof coverings, flashing and penetrations
4482 Northwest Trading Post	PM	Inspect and test fire alarm system annually per NFPA 72
4482 Northwest Trading Post	PM	Inspect, clean and adjust condenser units/heat pumps
4482 Northwest Trading Post	PM	Perform maintenance on domestic water heater
4482 Northwest Trading Post	PM	Change make-up air/air handling unit filters and lubricate motor
4482 Northwest Trading Post	RM	Refinish exterior board and batten
4482 Northwest Trading Post	RM	Refinish exterior porch railing
4482 Northwest Trading Post	RM	Refinish exterior window frames, sills and shutters
4482 Northwest Trading Post	RM	Refinish exterior hollow metal doors
4482 Northwest Trading Post	RM	Refinish interior doors
4482 Northwest Trading Post	RM	Refinish exterior porch flooring
4482 Northwest Trading Post	RM	Refinish ceiling
4482 Northwest Trading Post	RM	Drain domestic water heater and clean
4482 Northwest Trading Post	RM	Refinish exterior fence
4482 Northwest Trading Post	RM	Refinish exterior porch ceiling
4482 Northwest Trading Post	RM	Replace condenser unit/heat pump, burner, motor and fuel pump systems
4482 Northwest Trading Post	RM	Replace wearable parts of lavatory
4482 Northwest Trading Post	RM	Replace wearable parts of water closet
4482 Northwest Trading Post	RM	Change make-up air handling unit belts
4482 Northwest Trading Post	RM	Refinish interior wood siding wall finish
4482 Northwest Trading Post	RM	Refinish wood flooring
4483 Post Storage Shed	PM	Inspect and clean gutters
4483 Post Storage Shed	PM	Inspect and secure all roof coverings, flashing and penetrations
4483 Post Storage Shed	PM	Inspect, clean and adjust electric water heater

4483 Post Storage Shed	RM	Refinish exterior fence
4483 Post Storage Shed	RM	Refinish exterior walls
4483 Post Storage Shed	RM	Refinish exterior door
4483 Post Storage Shed	RM	Refinish exterior windows
4483 Post Storage Shed	RM	Refinish interior ceiling
4483 Post Storage Shed	RM	Paint electric wall heater grilles
4483 Post Storage Shed	RM	Refinish metal toilet partitions
4483 Post Storage Shed	RM	Replace wearable parts of lavatory
4483 Post Storage Shed	RM	Replace wearable parts of water closet
4483 Post Storage Shed	RM	Refinish interior wood siding wall finish
4483 Post Storage Shed	RM	Refinish sealed concrete slab
48233 Northwest Trading Post Parking RT	PM	Inspect parking and signage