

National Park Service



NPSCP Asset Management Advisory Group

Concession Management Advisory Board
Meeting
October 24-25, 2006

NPS Concession Program



Asset Management Advisory Group Formed to Address:

The need for a group to develop policy and provide guidance for the field regarding asset management issues related to National Park Service concession occupied assets, such as leasehold surrender interest tracking, oversight of concession occupied assets and development of maintenance plans.

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Inaugural meeting held on June 28-29, 2006 in Denver. Asset Management Advisory Group includes:

- Concession Program representatives:
 - 2 Region
 - 4 Park
 - 2 WASO
- Park Facility Maintenance representatives:
 - 1 WASO
 - 2 Park

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June Meeting Agenda

Education

- NPS Asset Management 101
- Facility Management Software System (FMSS)
- Condition Assessment Process NPS Condition Assessment Web Page (CAW)
- Concession Data Management System (CDMS)

WASO Asset Management Update

- FMSS Concession Asset Data
- OMB, DOI and NPS Asset Management Requirements
- Condition Assessment Status

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Basic Issues Identified by Group:

- Broader understanding of asset management
- Identify asset management training needs
- Raise awareness of the importance of asset management within the parks and region
- Act as a conduit between WASO and the field for policy interpretation and recommendations, identifying issues and recommending solutions
- Improve communication between WASO, Region and Park

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Goals:

- Asset management education for group
- Develop communication strategies
- Draft Group Charter
- Recommendations to address asset management responsibilities at park level
- Provide LSI guidance to field
- Define CDMS asset management requirements
- Enhance the NPS Asset Management Plan to include Concession Program needs
- Issue maintenance plan guidance
- Identification of Concessioner information requirements

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Accomplishments

- Group Web Page Online, July, 2006
- Group Purpose and Charter Finalized, Aug 2006
Purpose: Advise WASO Concessions on matters related to facility (asset) management in the NPS Concession Program. The NPSCP Asset Management Advisory Group recommends asset management business practices and acts as a point of contact for parks and regions.
- Asset Management – Operations and Maintenance Training Scheduled for Nov. 2006

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Next meeting – November 1-2, 2006

- Operations and Maintenance – ½ day training course
- Leasing Program Overview and Status
- Review Exhibit F (Concessioner Construction, Major Rehabilitation, and Repair and Maintenance Procedures) Guidance and Tools
- Review Maintenance Plan Template
- Contract Transition – Asset Management Issues
- Condition Assessment Process – “How To”

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Future Plans

- Identify subwork groups that can work on asset management issues between meetings
- Teleconference meetings at least once between every in person meeting
- Meet in person twice a year